

Netball Northern Zone Youth Advisory Group

Terms of Reference

The Netball Northern Zone Youth Advisory Group (NNZone YAG) is set up to inform and consult with Netball Northern Zone and key stakeholders on various aspects of netball in the Northern Zone and how they affect young people. This may include (but not limited to):

- Providing youth perspective on a range of issues at a Zone level
- Discussing any issues/needs relating directly to youth & sport in your Zone and how these can be best addressed
- Providing an opportunity for authentic youth voice and bring the NNZone YAG to life
- Providing Youth with an opportunity for leadership experience

1. Responsibilities:

NNZ YAG representatives are required to:

- Attend (in person or remotely) any meetings
- Provide feedback on any key initiatives
- Relay and provide information to their networks including Centre YAGS / Boards
- Assist stakeholders to canvass youth views
- Assist in inductions and mentoring of new members
- Understand privacy and confidentiality processes
- Represent Netball Northern Zone in the community in a professional manner
- Understand and sign the NNZone YAG ToR
- Work alongside Centre YAGS / Boards
- NNZone YAG will connect and provide information to Netball New Zealand

In return for their commitment NNZone YAG member will have

- The opportunity to be a valued member of the NNZ YAG
- Input on various working parties and/or projects
- Personal / professional development opportunities (subject to available funds).
- The experience and knowledge to make the voice of young people heard

2. Membership

NNZone YAG will include up to 12 members. These members will represent a cross section of participants from across the Zone.

3. Criteria for Membership

NNZone YAG members need to be:

- Between 16 – 25 years of age
- Be proactive and committed
- Effective communicators
- Be professional, ethical, fun and open

It is expected that the NNZone YAG will provide a broad representation of the Zone's youth population with consideration given to:

- The inclusion of youth who have different roles in the netball and wider community
- A diverse range of cultural backgrounds, geographical location and genders

4. NNZone YAG Appointment Process

Individuals who are interested in applying to be on the NNZone YAG need to meet the criteria listed above and apply to NNZone YAG using the NNZone YAG application form.

Netball Northern Zone will shortlist candidates, which may include an interview process and make recommendations about the preferred candidates. NNZone will work with Community Netball Manager and CEO to make final selection to ensure an appropriate mix of youth across the Zone are selected.

5. Member Induction

All members joining the NNZone YAG will receive an induction and connection opportunity that will provide information explaining the purpose and structure of the NNZone YAG and who their support personnel are in the organization. Each member will need to sign the Terms of Reference as part of the induction process.

6. Term of Appointment

The standard term of appointment will be two years. Members can ask for their membership to be extended for additional terms, but can complete no more than two terms. Extended terms of appointment must be approved by Netball Northern Zone. The term of appointment can be less than two years if a member:

- Resigns
- No longer meets the criteria
- Breaches the Terms of Reference

Members must attend 80% of meetings or provide apologies in advance.

If a member resigns during the year, NNZone will decide if they actively recruit for the position to be filled as soon as possible or wait for the next rotation of applications.

7. Meeting Leads

Each NNZone YAG member will have the opportunity to lead a NNZone YAG general meeting throughout their term. The responsibility of the Meeting Lead will be to circulate any information prior to the meeting, create agenda and chair the meeting.

8. Focus Groups

The NNZone YAG will feature up to 3 working groups at any one time, designed to allow the members to work in smaller groups in an area they are passionate about. The Focus Groups will be determined by the NNZone YAG and the need for them. The Focus Groups will clarify challenges and opportunities in their area, consult with youth around the Zone and investigate possible solutions and action points.

Groups will develop an action plan and report on deliverables.

The Focus Groups shall provide an update on their progress at each full NNZone YAG general meeting.

9. Frequency of Meetings

Full NNZone YAG meeting every 2 month and as needed.

NNZone YAG Focus Groups will meet at least 6 times per year, or as needed.

NNZone YAG personal / professional development session will be provided at least 4 times per year, or as opportunities arise.

10. Reporting

The NNZone YAG will complete a report twice a year (November and July). The report will outline work undertaken, attendance and number of meeting/calls held, the groups achievements and issues or initiatives it wishes Netball Northern Zone and the future NNZone YAG to consider further. The NNZone will report to the NNZone Board annually on key issues and initiatives.

11. Review

The Terms of Reference will be reviewed annually or as required. All changes to ToR will be subject to the approval of NNZone YAG and NNZone Community Netball Manager and CEO.